



**EKCEP Board of Directors
Meeting Minutes
June 8, 2023**

Attendees:

EKCEP BOD Members

Albey Brock – Proxy Rob Lincks
Raymond Banks – Proxy Beth Spencer
Brad LeMaster – Proxy Martina Roe
Catrina Vargo – Proxy Stephanie Kitchen
Rodney Chrisman
Christine Gregory
Connie Barnes – Proxy Ali Hill
Craig Hamilton – Proxy Mike Howell
Dan Mosely – Proxy Cole Raines
Gilbert Holland – Vice Chair
Hubert Herald
Jack Miniard
Jamie Brunk – Proxy Angie Elliott
Judy Roark – Proxy Bridget James
Luther Blanton -Proxy Jill Blevins
Mark McKenzie
Steve Mays
Phillis Lawson
Shane Gabbard – Chair – Proxy Robin Whitaker
Steve Silcox
Terry Adams

EKCEP Staff

Rebecca Miller
Melissa Williams
Michele Whitlock
Sharon Poff
Tonya Collins
Bridget Back
Tesa Turner
Lisa Meade
Theresa Noble
Crissy Sexton
Kendra Sexton
Michelle Feltner
Vanessa Collier
Cris Ritchie
Travis Winkler

Guests

Alex Barnett	Rick Baker	Brian Fields	Allison Brown
Scott Scouten	Darrell Shouse	Paul Dole	Brent Sturgill
Donna Pace	Mona Whitaker	Beth Brinley	Scotty McFarlan
Jennie Hampton	Stephanie Bowman	Randall Tackett	Gina Rose
Angie Reynolds	Bobby McCool	Phillip Wheeler	Lon Lafferty
Jerry Fultz			

Minutes

The Eastern Kentucky Board of Directors (EKCEP BOD) held its quarterly meeting on June 8, 2023 at 10:30 a.m. The hybrid meeting was held at 412 Roy Campbell Drive Hazard, Ky or via Zoom (if requested).

EKCEP BOD 's Vice Chair, Gilbert Holland asked any visitors in attendance, if they would like to introduce themselves and/or to address the board prior to the meeting

Gilbert Holland, Vice Chair called the meeting to order. The roll call resulted in 21 BOD members being in attendance.

Welcome

Rebecca Miller, EKCEP Executive Director welcomed and thanked everyone for attending the meeting. Rebecca Miller also discussed the 55 years of service. The management team of EKCEP was introduced.

Board Items

Rebecca Miller introduced the new Vice Chair of the BOD, Gilbert Holland.

Rodney Chrisman was introduced to the attendees as a new board member representing Daniel Boone CAA.

Rebecca Miller informed the EKCEP BOD the EKWIB had two vacant spots on their board and nominations have been received for Travis Cox and Tonia Prewitt to be added to the EKWIB. Steve Silcox made a motion to add Travis Cox and Tonia Prewitt to the EKWIB. Mark McKenzie seconded the motion. All voted in favor, none opposed. The motion carried.

Rebecca Miller discussed the vacant position on the EKCEP BOD's Executive Committee. Gilbert Holland will be filling the vacancy. Steve Silcox made the motion. Robin Whitaker seconded the motion. All voted in favor, none opposed. The motion carried.

Rebecca Miller discussed forming a Finance Committee that will be comprised of members of the EKWIB and EKCEP BODs. Moving forward, this committee will work on budgets and audits. This does not require a vote at this time.

Rebecca Miller discussed forming a Program and Policy Committee that will also be comprised of members of the EKWIB and EKCEP BODs. This does not require a vote at this time.

Rebecca Miller asked all board members to let us know if they were interested in being a part of either committee.

Rebecca Miller told the group to please help us by completing the EKCEP Board Self-Assessment Questionnaire that was included in the board packet or they could complete it online. The

deadline to complete the questionnaire will be June 12, 2023. The findings will be presented during the September 2023 EKCEP BOD meeting.

Rebecca Miller told the members that EKCEP staff is currently working on Board Orientation Training.

Gilbert Holland asked for approval of the December 8, 2022 BOD meeting minutes. Mark McKenzie made the motion to approve. Steve Silcox seconded the motion. All voted in favor, none opposed.

Gilbert Holland asked for a motion to approved the March 27, 2023 Audit Committee Minutes. Steve Silcox made the motion to approve. Robin Whitaker seconded the motion. All voted in favor, none opposed.

Tonya Collins, EKCEP Director of Finance discussed the recently completed audit. The audit was provided on the website, as well as, a copy in the board packet. Gilbert Holland asked for a motion to accept the audit. Steve Silcox made the motion to approved. Robin Whitaker seconded the motion. All voted in favor, none opposed.

Michele Whitlock, EKCEP Internal Auditor provided an overview of her new position.

Gilbert Holland asked for a motion to enter into Executive Session due to possible litigation. The time was 10:55 a.m. Steve Silcox made the motion. Mark McKenzie seconded the motion. All voted in favor, none opposed.

Gilbert Holland asked everyone to please leave the room unless they were an EKCEP BOD member or proxy. All BOD members and/or proxies on Zoom received another Zoom link for the Executive Session.

Gilbert Holland asked Director Rebecca Miller and EKCEP attorney Randall Tackett stay for the session. Gilbert Holland also mentioned others may be called into the session, as needed.

The Executive Session ended at 12:20 p.m. and everyone returned to the meeting.

Gilbert Holland asked for a motion to allow EKCEP's attorney and EKCEP's Executive Director to respond to a letter that was received from Senator Wheeler. Steve Silcox made the motion. Robin Whitaker seconded the motion. All voted in favor, none opposed.

Tonya Collins discussed the 2023-2024 budget. The EKCEP Board Packets provided detailed information. Gilbert Holland asked for a motion to approve the referenced budget. Christine Gregory made the motion to approve. Robin Whitaker seconded the motion. Mark McKenzie opposed the motion. All others voted in favor.

Bridget Back, EKCEP Deputy Director discussed the Policy changes that was enclosed in the EKCEP BOD packets. Gilbert Holland asked for a motion to approve the changes as presented.

Steve Silcox made the motion to approve. Robin Whitaker seconded the motion. All voted in favor, none opposed.

Bridget Back, discussed the WIOA eligibility requirements and also touched on some of the programs that EKCEP handles.

Gilbert Holland stated due to time restraints, item VIII and IX were not discussed. Rebecca Miller told the members the EKCEP BOD packets were very informative and ask they all look through the information that was provided.

Rebecca Miller thanked everyone for attending and reminded everyone of the date of the next EKCEP BOD meeting, September 14, 2023.

Gilbert Holland asked for a motion to adjourn. Steve Silcox made the motion. Rodney Chrisman seconded the motion. All voted in favor, the meeting was adjourned.