



**EKCEP Board of Directors  
Meeting Minutes  
June 12, 2024**

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**Attendees:**

**EKCEP BOD Members**

Albey Brock – Vice Chair  
Bishop Johnson  
Steve Mays – Proxy Amber Teverbaugh  
Becky Walker – Proxy Bonnie Conn  
Rodney Chrisman – Proxy Mona Whitaker  
Christine Gregory  
Connie Barnes - Proxy Ali Hill  
Greg Motley  
Carl Tolliver – Proxy Bridget James  
Gilbert Holland – Chair  
Hubert Herald – Proxy Crystal Turner  
Raymond Banks  
Jamie Brunk – Proxy Martina Roe  
Judy Roark – Proxy Amanda Hanshaw  
Dan Mosley - Proxy Cole Raines  
Walter Nixon  
Phyllis Lawson – Proxy Valrey Easterling  
Susan Dunaway  
Terry Adams Proxy – Stacie Collie  
Tommy Harmon – Proxy Robin Whitaker  
Luther Blanton  
Jack Miniard  
Mike Howell  
Dean Hall

**Absent BOD Members**

Mark McKenzie  
Derek Jorge Campbell  
Steve Silcox

**Guests**

Mike Fine	Brian Fields	Allison Brown	Wanda Thacker	Craig Brock	Jenni Hampton
Angie Elliott	Tonia Prewitt	JoAnn Nolan	Jill Blevins	Donna Pace	Beth Spencer

**EKCEP Staff**

Rebecca Miller  
Travis Winkler  
Michele Whitlock  
Sharon Poff  
Tonya Collins  
Bridget Back  
Melissa Williams  
Cris Ritchie  
Dottie Nolan  
Lisa Meade  
Jimmie Wilson  
Vanessa Collier  
Crissy Sexton  
Bobbie Eldridge  
Christina Sowders

## **Minutes**

The Eastern Kentucky Board of Directors (EKCEP BOD) held its quarterly meeting on June 12, 2024 at 10:30 a.m. The hybrid meeting was held at 412 Roy Campbell Drive Hazard, Ky or virtual via Zoom, if requested.

### **Welcome and Roll Call**

EKCEP BOD 's Chair, Gilbert Holland called the meeting to order. All members were reminded to have their cameras on during the roll call and during voting. Mr. Holland also asked members to state their names as they make a 1<sup>st</sup> and 2<sup>nd</sup> motions. The roll call resulted in 24 BOD members being in attendance.

### **Minutes Approval**

Gilbert Holland asked for a motion to approve the minutes of the March 13, 2024 meeting. Walter Nixon made the motion to approve. Mike Howell seconded the motion. All voted in favor, none opposed. The motion carried.

Gilbert Holland asked for a motion to approve the minutes of an Audit Committee meeting that was conducted May 2, 2024 in regards to EKCEP's 2022 Form 990. Mike Howell made the motion to approve. Raymond Banks seconded the motion. All voted in favor, none opposed. The motion carried.

### **EKCEP Program Reports**

Rebecca Miller, EKCEP's Executive Director introduced Jimmie Wilson, EKCEP's Recovery and Re-Entry Director. Jimmie Wilson discussed the Recovery and Re-Entry department's vision. Bridget Back, EKCEP's Deputy Director reviewed the 3<sup>rd</sup> quarter reports, which had been electronically provided to each board member prior to the meeting. Michele Whitlock, EKCEP's Internal Auditor discussed the RFP process for Direct Service Providers. Cris Ritchie, Communications Director discussed the Strategic Plan process for the EKCEP region. Cris Ritchie also discussed the "grants overview" that was included in the EKCEP BOD meeting packet. Bridget Back discussed the EKCEP Youth Program.

### **Finance**

Michele Whitlock discussed the link that was included in each EKCEP BOD member packet. This link goes directly to the EKCEP Finance Policies. Gilbert Holland asked for a motion to approve the new EKCEP Finance Policies. Jack Miniard made a motion to approve. Bishop Johnson seconded the motion. All voted in favor, none opposed. The motion carried.

Tonya Collins, EKCEP's Director of Finance discussed the 3<sup>rd</sup> quarter budget reports. Bridget Back discussed the EKY Flood and H1B grants.

Tonya Collins discussed the 2024-2025 budget. Gilbert Holland asked for a motion to approve the 2024-2025 budget. Christina Gregory made a motion to approve. Walter Nixon seconded the motion. All voted in favor, none opposed. The motion carried.

### **Executive Branch Holiday Schedule**

Rebecca Miller discussed a new proposed holiday schedule. Rebecca Miller stated EKCEP would like to align with the State's holiday schedule. Gilbert Holland asked for a motion to amend EKCEP's holiday schedule and amend this section in the EKCEP Employee Handbook. Mike Howell made a motion to approve. Dean Hall seconded the motion. All voted in favor, none opposed. The motion carried.

### **Overview of the WIB Reappointment**

Mike Fine, Board Attorney discussed the process of the WIB's reappointment process. Each EKCEP Board member will receive an electronic ballot on June 14, 2024 from Gilbert Holland. Gilbert Holland will receive the results electronically and report out on the results. Gilbert Holland asked for a motion to approve the process to reappoint the WIB. Bishop Johnson made a motion to approve. Albey Brock seconded the motion. All voted in favor, none opposed. The motion carried.

### **Adjournment**

With no further business to discuss, Gilbert Holland asked for a motion to adjourn. Walter Nixon made the motion to adjourn. Dean Hall seconded the motion. All voted in favor, none opposed. The motion carried.