



**Eastern Kentucky Workforce Innovation Board (EKWIB)
Meeting Minutes
September 11, 2024
2:00 P.M.**

EKWIB Members

Bruce Carpenter
Travis Cox
Kim Combs
Keith Gabbard - Chair
Tracey Smith
Jennifer Lindon
Tonia Prewitt
Tal Jones
Paul Dole
Brent Sturgill
Dennis Messer
Kevin Chesnut – Vice Chair
Paul Patton
Jeff Johnson
Ben Collier
Vince Minix

EKCEP Staff

Rebecca Miller – Executive Director
Bridget Back
Tonya Collins
Cris Ritchie
Michele Whitlock
Sharon Poff
Travis Winkler
Jimmie Wilson
Dottie Nolan
Lisa Meade
Crissy Sexton
Melissa Williams
Bobbie Eldridge
Jennifer Breeze
Vanessa Collier
Kaytlin Hoskins
Travis Hall
Jordan Phipps
Theresa Noble

Absent EKWIB Members

Tanelle Sawyer
Raymond Banks

Guests

Mike Fine Donna Pace Tawny Hogg Gilbert Holland
Jenni Hampton Allison Brown Brian Fields

Minutes

The Eastern Kentucky Workforce Innovation Board (EKWIB) held its quarterly meeting on September 11, 2024 at 2:00 p.m. The hybrid meeting was held at 412 Roy Campbell Drive Hazard, Ky or via zoom (if requested).

Welcome & Call to Order

EKWIB's Chair, Keith Gabbard called the meeting to order. All board members were reminded to have their cameras on during roll call and voting. Chair Gabbard also asked board members to state their name as they made 1st or 2nd motions. The roll call resulted in 16 WIB members being in attendance.

Introduction of new EKWIB Members

Chairman Gabbard introduced Ben Collier and William Tal Jones as new members of the EKWIB.

Moment of Silence

Chairman Gabbard asked for a moment of silence in remembrance of 9/11.

Approval of June 2024 EKWIB Minutes

Keith Gabbard asked for a motion to approve the June 12, 2024 EKWIB minutes. Brent Sturgill made the motion to approve the minutes. Jennifer Lindon seconded the motion. All voted in favor, none opposed. The motion carried.

Vice Chair Vacant Position

Chairman Gabbard discussed the vacant Vice Chair position. Kevin Chesnut was the nominee for the position. Bruce Carpenter made the motion to approve Kevin Chesnut to the position of Vice Chair of the EKWIB. Tonia Prewitt seconded the motion. All voted in favor, none opposed. The motion carried.

Board Discussion

Rebecca Miller, EKCEP's Executive Director discussed the following items:

- EKWIB roster and an EKCEP BOD roster
- Annual board retreat – Due to the lack of feedback we received for availability, we will not be hosting a board retreat in October 2024. We will request feedback closer to Spring 2025 for a board retreat date.
- Portal for Board Members – The new EKCEP website will “host” the board portal.
- Partnership Agreement – Mike Fine discussed the existing Partnership Agreement between the EKCEP BOD and the EKWIB. Paul Dole made a motion to authorize the Chair of the EKWIB to provide an updated signature on the current Partnership Agreement. Tonia Prewitt seconded the motion. All voted in favor, none opposed. The motion carried.

EKCEP Overview:

- Rebecca Miller discussed the EKCEP Annual Report – a printed copy of the Annual Report was given to each member in attendance and an electronic copy was provided in the EKWIB packet.
- Rebecca Miller discussed the year end contract performance.
- Bridget Back, EKCEP's Deputy Director discussed Business Services; Employer Resource Services; Teleworks; and Prosper Appalachia.
- Tonya Collins, EKCEP's Finance Director discussed EKCEP's Financial Reports.
- Cris Ritchie, EKCEP's Communication Director and Travis Winkler, EKCEP IT Director discussed the RFP's for marketing services and also the EKCEP Website design. Cris Ritchie also discussed the Grant Information Update.
- Jimmie Wilson, EKCEP's Recovery and Reentry Director provided an update on EKCEP's Recovery and Reentry Department.
- Michele Whitlock, EKCEP's Internal Auditor provided an update on EKCEP Policies

Adjournment

With no other business to discuss Keith Gabbard asked for a motion to adjourn. Brent Sturgill made the motion. Kevin Chesnut seconded the motion. All voted in favor, none opposed. The motion carried.

The next meeting will be December 11, 2024.