



**EKCEP Board of Directors  
Meeting Minutes  
September 11, 2024  
10:30 a.m.**

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**Attendees:**

**EKCEP BOD Members**

Albey Brock – Vice Chair Proxy – Rob Lincks  
Bishop Johnson - Proxy – Samuel Lawson  
Mark McKenzie – Proxy – Judy Daniel  
Becky Walker  
Rodney Chrisman – Proxy Mona Whitaker  
Christine Gregory  
Connie Barnes  
Greg Motley – Proxy Martina Roe  
Carl Tolliver – Proxy April Miller  
Gilbert Holland – Chair  
Hubert Herald  
Steve Silcox  
Jamie Brunk – Proxy Angie Elliot  
Judy Roark – Proxy Bonnie Conn  
Dan Mosley - Proxy Cole Raines  
Walter Nixon  
Phyllis Lawson – Proxy Valrey Easterling  
Dean Hall – Proxy – Wanda Thacker  
Terry Adams  
Mike Howell  
Luther Blanton  
Jack Miniard

**EKCEP Staff**

Rebecca Miller  
Travis Winkler  
Michele Whitlock  
Sharon Poff  
Tonya Collins  
Bridget Back  
Melissa Williams  
Cris Ritchie  
Dottie Nolan  
Lisa Meade  
Jimmie Wilson  
Vanessa Collier  
Crissy Sexton  
Bobbie Eldridge  
Theresa Noble  
Kaytlin Hoskins  
Travis Hall  
Jordan Phipps  
Jennifer Breeze

**Absent BOD Members**

Raymond Banks  
Derek Jorge Campbell

Tommy Harmon  
Susan Dunaway

Steve Mays

**Guests**

Mike Fine      Brian Fields      Allison Brown      Jenni Hampton      Donna Pace  
Victoria Green      JoAnn Nolan      Ali Hill

## **Minutes**

The Eastern Kentucky Board of Directors (EKCEP BOD) held its quarterly meeting on September 11, 2024 at 10:30 a.m. The hybrid meeting was held at 412 Roy Campbell Drive Hazard, Ky or virtual via Zoom, if requested.

### **Welcome and Roll Call**

EKCEP BOD 's Chair, Gilbert Holland called the meeting to order. All members were reminded to have their cameras on during the roll call and during voting. Mr. Holland also asked members to state their names as they make a 1<sup>st</sup> and 2<sup>nd</sup> motions. The roll call resulted in 22 BOD members being in attendance.

### **Moment of Silence**

Chairman Gilbert asked for a moment of silence in remembrance of 9/11.

### **Minutes Approval**

Gilbert Holland asked for a motion to approve the minutes of the June 11, 2024 meeting. Connie Barnes made the motion to approve. Walter Nixon seconded the motion. All voted in favor, none opposed. The motion carried.

Gilbert Holland discussed the minutes of an Executive Committee meeting that was conducted August 14, 2024 in regards to approval of two RFP's.

### **EKWIB New Member Appointment**

Chairman Holland read the bios of Ben Collier and William "Tal" Jones. Chairman Holland discussed the re-appointment of some EKWIB members. Chairman Holland asked for a vote to add Ben Collier to the EKWIB. Connie Barnes made a motion to approve. Christina Gregory seconded the motion. All voted in favor, none opposed. The motion carried.

Chairman Holland asked for a vote to add Tal Jones to the EKWIB. Connie Barnes made the motion to approve. Terry Adams seconded the motion. All voted in favor, none opposed. The motion carried.

### **Board Discussion**

Rebecca Miller, EKCEP's Executive Director discussed the following items:

- Annual board retreat – Due to the lack of feedback we received for availability, we will not be hosting a board retreat in October 2024. We will request feedback closer to Spring 2025 for a board retreat date.
- Portal for Board Members – The new EKCEP website will "host" the board portal.
- Partnership Agreement – Mike Fine discussed the existing Partnership Agreement between the EKCEP BOD and the EKWIB. Walter Nixon made a motion to authorize the Chair of the BOD to provide an updated signature on the current Partnership Agreement. Connie Barnes seconded the motion. All voted in favor, none opposed. The motion carried.

### **EKCEP Overview:**

- Rebecca Miller discussed the EKCEP Annual Report – a printed copy of the Annual Report was given to each member in attendance and an electronic copy was provided in the BOD packet.
- Rebecca Miller discussed the year end contract performance.
- Bridget Back, EKCEP's Deputy Director discussed Business Services; Employer Resource Services; Teleworks; and Prosper Appalachia.
- Tonya Collins, EKCEP's Finance Director discussed EKCEP's Financial Reports.
- Cris Ritchie, EKCEP's Communication Director and Travis Winkler, EKCEP IT Director discussed the RFP's for marketing services and also the EKCEP Website design. Cris Ritchie also discussed the Grant Information Update.
- Jimmie Wilson, EKCEP's Recovery and Reentry Director provided an update on EKCEP's Recovery and Reentry Department.
- Michele Whitlock, EKCEP's Internal Auditor provided an update on EKCEP Policies

### **Adjournment**

With no further business to discuss, Chairman Holland asked for a motion to adjourn. Connie Barnes made the motion to adjourn. Terry Adams seconded the motion. All voted in favor, none opposed. The motion carried.