



**EKCEP Board of Directors
Meeting Minutes
June 11, 2025
10:30 a.m.**

Attendees:

EKCEP BOD Members

Albey Brock – Vice Chair Proxy – Samuel Lawson
Bishop Johnson
Mark McKenzie - Proxy – Judy Daniels
Derek Jorge Campbell
Rodney Chrisman – Proxy – Monia Whitaker
Christine Gregory – Proxy – JoAnn Nolan
Connie Barnes
Greg Motley
Carl Tolliver – Proxy Bridget James
Gilbert Holland – Chair
Susan Dunaway - Proxy – Jimmy Siler
Hubert Herald
Raymond Banks – Proxy Amber Teverbaugh
Jack Miniard
Judy Roark – Proxy Bonnie Conn
Becky Walker - Proxy – Stephanie Kitchen
Walter Nixon
Dean Hall – Proxy – Wanda Thacker
Luther Blanton
Mike Howell

EKCEP Staff

Rebecca Miller
Travis Winkler
Jordan Phipps
Sharon Poff
Tonya Collins
Bridget Back
Crissy Sexton
Cris Ritchie
Theresa Noble
Lisa Meade
Jimmie Wilson
Bobbie Eldridge
Kaytlin Hoskins
Melissa Williams

Absent BOD Members

Tommy Harmon Terry Adams Steve Silcox Phyllis Lawson Dan Mosley Krystal Chapman Steve Mays

Guests

Mike Fine Brian Fields Allison Brown Jenni Hampton Beth Spencer
Jill Blevins Valerie Easterly Ali Hill Angie Elliot Ben Collier

Minutes

The Eastern Kentucky Board of Directors (EKCEP BOD) held its quarterly meeting on June 11, 2025 at 10:30 a.m. The hybrid meeting was held at 145 Citizens Lane Hazard, Ky or virtual via Zoom, if requested.

Welcome and Roll Call

EKCEP BOD 's Chair, Gilbert Holland called the meeting to order. All members were reminded to have their cameras on during the roll call and during voting. Mr. Holland also asked members to state their names as they make a 1st and 2nd motion. The roll call resulted in 20 BOD members being in attendance.

Minutes Approval

Gilbert Holland asked for a motion to approve the minutes of the March 12, 2025 meeting. Connie Barnes made the motion to approve. Gilbert Holland seconded the motion. All voted in favor, none opposed. The motion carried.

Gilbert Holland discussed the minutes of an Audit Committee meeting that was conducted on May 14, 2025 regarding approval of EKCEP's 2023-2024 Form 990. A copy of the minutes was provided to the full board.

New WIB Members

Gilbert Holland introduced two new EKWIB members. Hope Potter will represent the Business Sector and Meghann Chesnut will represent the Education and Training Sector.

EKCEP Finance

- Tonya Collins, EKCEP's Director of Accounting, discussed the third quarter budget reports that were included in the board packet.
- Tonya Collins discussed the 2025-2026 Total EKCEP Budget. Chairman Holland asked for a motion to approve the 2025-2026 budget as presented. Connie Barnes made the motion to approve. Hubert Herald seconded the motion. All voted in favor, none opposed. The motion carried.
- Tonya Collins discussed the 2025 MOU/IFA. Chairman Holland asked for a motion to approve the MOU/IFA. Connie Barnes made the motion to approve. Hubert Herald seconded the motion. All voted in favor, none opposed. The motion carried.
- Tonya Collins presented the 2025 One Stop Certification. Chairman Holland asked for a motion to approve. Connie Barnes made the motion to approve. Hubert Herald seconded the motion. All voted in favor, none opposed. The motion carried.
- Tonya Collins explained to the members that EKCEP would need to issue an RFP for Auditing Services. Chairman Holland asked for a motion to approve. Connie Barnes made the motion to approve. Hubert Herald seconded the motion. All voted in favor, none opposed. The motion carried.

EKCEP Program Overview

- Bridget Back, EKCEP Deputy Director, discussed the third quarter performance reports, July 2024 – March 2025. Bridget Back discussed the monitoring reports. Bridget Back also updated the attendees on the National Dislocated Worker Grant.
- Cris Ritchie, EKCEP Communications Director, discussed the work of the Communications Department. Cris Ritchie provided a “Annual Giving Commitment Form” to all board members. Cris Ritchie provided an update on the Local and Regional Plan. Cris Ritchie reminded each board member to review the “service milestones” that was included in the board packet.
- Jimmie Wilson, EKCEP’s Recovery and Reentry Director provided an update on EKCEP’s Recovery and Reentry Department. The Recovery and Reentry Department Policies were discussed. Chairman Holland asked for a vote to approve the Recovery and Reentry Department Policies. Connie Barnes made the motion to approve. Hubert Herald seconded the motion. All voted in favor, none opposed. The motion carried.
- Travis Winkler, EKCEP IT Director, discussed the work EKCEP is doing using Artificial Intelligence (AI).
- Sharon Poff, EKCEP HR Director, informed the Board of Directors that the EKWIB biannual recertification had been confirmed by the Education and Labor Cabinet. A copy of the certification was included in the board packets. Sharon Poff also provided an update on EKCEP’s new office location.

Adjournment

With no further business to discuss, Chair Holland asked for a motion to adjourn. Connie Barnes made the motion to adjourn. Walter Nixon seconded the motion. All voted in favor, none opposed. The motion carried.