

EASTERN KENTUCKY



CONCENTRATED EMPLOYMENT PROGRAM, INC.

JOB OPENING

Eastern Kentucky Concentrated Employment Program, Inc. seeks a full-time Job Entry & Retention Support Specialist to support individuals in recovery from substance use disorder to obtain employment and training. Job duties will be performed for clients within the following counties: Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford.

This position involves providing a range of engagement services, OUD/SUD training, technical assistance, and support services to participants and employers. Bachelor's degree and experience in social services, business, workforce development and/or career advising preferred. Work experience may be substituted on a two-to-one ratio. Ability to travel as needed, approximately 50-60% of the time, and a valid driver's license is required. Knowledge of local workforce systems and community resources is a plus.

Key responsibilities will include:

- Identifying employer partners willing to provide transformational employment opportunities for recovering individuals.
- Developing partnerships with opioid/substance-affected treatment providers to create job opportunities for individuals in recovery.
- Creating individualized employment plans for enrolled participants.
- Documenting case management activities within required timeframes.

TO APPLY: Please email a résumé to spoff@ekcep.org with the job title "JERSS Bluegrass" in the subject line. Résumés will be considered in the order they are received, and no résumés will be accepted after April 10, 2026. Position includes competitive salary with health, dental, vision, and retirement benefits.

EKCEP, Inc. is an equal opportunity employer.